



Fire Memorial Task Force Meeting Minutes

September 18, 2024

IN ATTENDANCE

Task Force Members: Tammy Sakanashi, Pamela Van Halsema, Alma Bowen, Cyndi Foreman, Paul Lowenthal, Jessica Tunis

Staff: Karin Demarest, Bernadette Marko, Tara Thompson

Absent: Margie Maynard

CALL TO ORDER

Chairperson Pamela Van Halsema welcomed everyone and called the meeting to order at 3:05 pm.

APPROVAL OF AGENDA

The Meeting Agenda was approved.

Motion: Cyndi Foreman **Second:** Alma Bowen

Vote: Unanimous

APPROVAL OF MINUTES

The June 2024 Meeting Minutes will be approved at the October 2024 meeting.

PUBLIC COMMENTS

There were no public comments.

UPDATES

Tara Thompson reported that she is still working with the City of Santa Rosa to finalize an agreement for use of Nagasawa Community Park for this project.

RFQ REVIEW AND ARTIST RECOMMENDATION FOR THE INTERVIEW PROCESS

Task Force Members reviewed and discussed the six highest-rated RFQ submissions. Members discussed each artist's/artist team's past artwork, community engagement experience, and the number of finalists to move forward.

Cyndi Foreman inquired about the city's expectations for landscape maintenance and if this would be a concern. Thompson said those elements will be negotiable in the agreement with the City, however, most likely County will take responsibility.

Jessica Tunis asked if we could request that an artist include shading or seating as part of their art piece and members responded that we could make that a required element if we decide to. Staff offered that this kind of feedback can be provided to the selected artist during the community engagement process.

Pamela Van Halsema asked for a motion to move forward with the following five submissions:

- Gordon Huether Studio
- Polymetis Projects Inc.
- Cliff Garten
- Shawn HibmaCronan
- Sean Orlando, Engineered Artworks

Motion: Paul Lowenthal

Second: Cyndi Foreman

Vote: Unanimous

Demarest distributed a list of potential artist interview questions and asked the Task Force Members to select their top six.

Members discussed how interviews will be scored. Demarest stated we will create a response form to the interviews that asks for a numerical score and narrative feedback.

Members discussed whether interviews should be in-person or virtual. Interviews will be in-person and the artist/s will be provided a travel stipend.

OVERVIEW OF NEXT STEPS

Demarest will propose some dates for conducting the interviews.

ADJOURN

The meeting was adjourned at 4:42 pm.

Motion: Alma Bowen

Second: Tammy Sakanashi